

**ON-LINE TEACHER REQUEST FORM
YEAR 'ROUND SPEAKERS**

ONE FORM PER REQUEST PLEASE!

Teacher _____ Phone (Home) _____
(School) _____
(Fax) _____

School _____ School Address _____
E-Mail _____

Grade Level _____ Room No. _____ No. of Students _____

Date Requested _____

Time Request: From _____ To _____ (30 Minutes – 1 hour is usually adequate)

If you have advance notice, is this time or date flexible? Yes _____ No _____

If you have already made arrangements for a specific attorney to speak to your class, who is the attorney? _____

Topic Requested _____

Please indicate if there is a particular area you are covering that will tie into the subject matter. _____

Note: Classes may be combined. We suggest that no more than two different grade levels be combined and that they be consecutive grade levels (e.g., 1-2, 4-5). **The total group size should not exceed 40.** If you have a larger group, we suggest dividing the group, and we will provide additional speakers. **Please be as accurate as possible on the number of students who may attend so the lawyers can bring adequate amounts of any material or handouts they prepare. Please submit this form at least two weeks in advance of your requested speaking date.**