



WICHITA BAR ASSOCIATION
Application for 2010 Summer Intern Program
Program Dates: June 7 through July 30, 2010

COMPLETED APPLICATION MUST BE RECEIVED AT THE WICHITA BAR ASSOCIATION
225 N. MARKET, SUITE 200, WICHITA, KANSAS 67202
BY 5:00 P.M. FRIDAY, FEBRUARY 19, 2010.
LATE APPLICATIONS WILL NOT BE ACCEPTED.

Minimum Qualification Requirements:*

1. **Must be 16 years old, by June 1, 2010;**
2. **G.P.A of at least 2.8 on 4.0 scale;**
3. **Entering senior year of high school in the fall of 2010;**
4. **Complete application* including:**
 - a. **Transcript through first semester of current school year;**
 - b. **Two Letters of Recommendation**, one of which must be a letter from a teacher, counselor, or other school staff;
 - c. **Essay of 200-300 words;**
 - d. **Signatures of student and parent;**
 - e. **Interview on Saturday, March 27, 2010**
5. **Must attend program orientation at 9:00 a.m., Mon., June 7, 2010 at the Wichita Bar Association offices, 225 N. Market, Wichita.**
IMPORTANT NOTE: It is mandatory that Summer Interns attend the program orientation. Failure to do so will result in dismissal from the program.

*Completion of application does not insure placement into the program.

- **Attendance at work and field trips is very important. Students who anticipate missing two or more weeks during the summer should be urged not to apply.**
- **Failure to complete all application requirements will result in disqualification of applicant.**
- **Financial need will be a consideration in the selection process.**

I. Personal Information (Please type or print using black ink.)

Name: _____ Grade: _____ Age: _____ Birth date: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ E-mail Address: _____

Parent's/Guardian's Phone if different: _____

Parent's/Guardian's Name: _____

Parent's/Guardian's Address if different: _____

Emergency Contact Number: _____

High School Attending: _____ School Phone: _____

Counselor's Name and Phone: _____

II. Interests, Activities, Volunteer and Work Experience (attach additional pages as necessary)

A. List some of your interests:

B. List school activities in which you are involved and that are important to you. Please include your participation in school programs, sports clubs, events and community service projects. Include additional pages if necessary.

Description of Activity	Year(s) Participated	Offices Held or Recognition Received
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<hr/>	<hr/>	<hr/>
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C. List any paying jobs that you have held:

1. Company Name: _____ Dates of Employment: ___ to ___
Position(s): _____
Duties and Responsibilities: _____

Contact Person at Company: _____

2. Company Name: _____ Dates of Employment: ___ to ___
Position(s): _____
Duties and Responsibilities: _____

Contact Person at Company: _____

3. Company Name: _____ Dates of Employment: ___ to ___
Position(s): _____
Duties and Responsibilities: _____

Contact Person at Company: _____

D. List any volunteer work in which you have participated:

1. Agency/Individual Name: _____
Duties and Responsibilities: _____

Dates of Volunteer Work: _____
Contact Person at Agency: _____

- D. List any volunteer work in which you have participated (con't.):
2. Agency/Individual Name: _____
 Duties and Responsibilities: _____

 Dates of Volunteer Work: _____
 Contact Person at Agency: _____
3. Agency/Individual Name: _____
 Duties and Responsibilities: _____

 Dates of Volunteer Work: _____
 Contact Person at Agency: _____

E. List any job-related skills you have (typing, word processing, computer literacy, general clerical, filing, copying, etc.): _____

F. Please describe your transportation arrangements for summer employment.

III. Essay

On an attached page, write an essay describing your interest in the legal profession, what you would like to achieve as an intern in this program, and **why you are interested in participating in this program**. The essay should be between 200 and 300 words in length and will be rated on the 6 Trait Writing Model (organization, ideas and content, conventions, word choice, voice, and sentence fluency). The essay must be typewritten or neatly printed in black ink.

IV. Financial Need

You are not required to complete the following information. However, financial need is a consideration in the selection process:

Family Annual Gross Income:

- _____ \$0- 24,999
- _____ \$25,000-\$49,999
- _____ \$50,000-\$99,999
- _____ \$100,000 or over

How many people are supported by this income? _____

Please provide any other information you feel is relevant regarding your financial need:

V. Letters of Recommendation

You must attach **two letters of recommendation**, one of which must be a letter from a teacher, counselor, or other school staff. Each letter should describe why you should be chosen to participate in the Summer Intern Program.

VI. High School Transcript

You must attach a copy of your high school transcript, including grades from the first semester of the current school year.

I have completed this application truthfully and accurately, and agree that my school may provide any academic information required to verify my qualification for this program.

If I am employed as a summer intern, I understand that my employment will be at-will, and the WBA and the employing firm or agency reserves the right to terminate my employment at any time, with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral, or written agreements contrary to the foregoing express language are valid.

Signature of Student
(Required)

Date

Other than the dates listed below (vacation, camp, etc.), my son or daughter will be able to fully participate in the Student Intern program, which is held from June 7, 2010 through July 30, 2010.

If your student is selected as an intern, there will be a parent/student orientation on Thurs., May 6, 2010, 6:30 p.m. at the Wichita Bar Association offices. It is very important that you or a guardian attend with your student.

Signature of Parent or Guardian
(Required)

Date

Evaluation of students' applications will be based upon the following selection criteria:

Grade Point Average	20%
Application:	
Interests, Activities, Experience	10%
Essay	20%
Financial Need	10%
Interview	<u>40%</u>
TOTAL	100%

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**FOR MORE INFORMATION, VISIT PUBLIC RESOURCES,
SUMMER INTERN PROGRAM AT WWW.WICHITABAR.ORG**

OR

**CALL CHRIS NAGY AT 263-2251, EXT 101
OR JANICE FRIEDMAN AT 265-7741**

WICHITA BAR ASSOCIATION

SUMMER INTERN APPLICATION INSERT

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of the Wichita Bar Association and the Summer Intern Committee to support equal employment and educational opportunities for all individuals without distinction or discrimination because of race, color, religion, sex, national origin or disability.

To assist us in compiling statistical information that will be used to evaluate our efforts to ensure equal employment opportunity and diversity in the Summer Intern Program, please complete the information below. The information will be separated from the application and maintained in a separate and confidential file. Completion of this application is optional.

NAME (optional): _____ DATE: _____

SEX: Male Female

RACE*:

- American Indian/Alaskan Native
- Asian
- Black/African American
- Hispanic or Latino (White race only)
- Hispanic or Latino (all other races)
- Native Hawaiian/Other Pacific Islander)
- White

I do not wish to furnish the information requested above.

* Description of Races as Defined by the U.S. Census Bureau, 2000 Census

American Indian or Alaskan Native - A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Island, Thailand and Vietnam.

Black or African American - A person having origins in any of the Black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to " Black or African American."

Hispanic or Latino (All races) - A person of Mexican, Puerto Rican, Cuban, Central or South American , or other Spanish Culture or origin, regardless of race.

Hispanic or Latino (White race only) - A person of Mexican, Puerto Rican, Cuban, Central or South American; or other Spanish culture or origin, and of the White race.

Hispanic or Latino (all other races) - A person of Mexican, Puerto Rican, Cuban, Central or South American; or other Spanish culture or origin, and of any race other than White.

Native Hawaiian or Other Pacific Islander - A person having origin in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

White - A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.